



City of Moriarty Civic Center, City Council Chambers
202 Broadway Street South, Moriarty, NM 87035

CITY COUNCIL AGENDA

Wednesday, May 14, 2025

7:30 PM

Mayor, Brandon S. Webb

Council Mayor Pro Tem, Bobby Ortiz

Council At Large, Steve Anaya - Council At Large, Kim Garcia - Council At Large, Jeremy Trujillo

- a) Welcome / Pledge of Allegiance
 - b) Call to Order / Roll Call
 - c) Approval of the Agenda
 - d) Matters from the Governing Body
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CONSENT AGENDA

1. CONSIDERATION AND APPROVAL OF CONSENT AGENDA ITEMS

- i. Approval of Monthly Bills
- ii. Minutes from the Regular Special City Council Meeting of April 23, 2025.
- iii. Moriarty Historical Society and Museum Visitor Totals Update
- iv. Call for Public Hearing for a Liquor License for La Hacienda de Nacho's, LLC.
- v. Utility Billing Adjustments:
 - Account # 8301600 – Mora \$44.08
 - Account # 1070300 – Ortiz \$10.07
 - Account # 2098701 – Barela \$7.80

Motion _____ Second _____ Action _____

FOR DISCUSSION / ACTION

- 1. Subject: **UPDATE BY THE PARTNERSHIP FOR A HEALTHY TORRANCE COMMUNITY.**
From: Prevention Director – Coordinator – Debbie Ortiz
- 2. Subject: **UPDATE BY BOHANNAN HOUSTON REGARDING THE WASTEWATER PLANT AND TASK ORDER FOR THE PRELIMINARY ENGINEERING REPORT.**
From: Public Works Director – Jeff Tapia
Bohannan Houston – Donzil Washington

Motion _____ Second _____ Roll Call _____ Action _____

- 3. Subject: **REQUEST APPROVAL TO USE THE CIVIC CENTER FOR SUMMER READING PROGRAM FOR FRIDAY, JULY 18, 2025.**
From: Library Director – Natalie Bott

Motion _____ Second _____ Roll Call _____ Action _____

4. Subject: **PLANNING AND ZONING DEPARTMENT UPDATE**
From: Planning and Zoning Manager – Maria Martinez
5. Subject: **REQUEST APPROVAL TO START THE HIRING PROCESS FOR ONE OFFICER**
From: Police Department – Adan Urbina, Chief

Motion _____ Second _____ Roll Call _____ Action _____

6. Subject: **REQUEST APPROVAL TO PURCHASE ONE 2025 FORD EXPLORER SUV FROM ESU PURSUITS IN KANSAS FOR \$57,575.00. FUNDING ALLOCATED FROM THE LAW ENFORCEMENT PROTECTION FUND.**
From: Police Department – Adan Urbina, Chief

Motion _____ Second _____ Roll Call _____ Action _____

7. Subject: **REQUEST APPROVAL TO PURCHASE THREE EAGLE III DUAL RADARS FROM KUSTOM SIGNALS FOR \$8,636.88. FUNDING ALLOCATED FROM THE LAW ENFORCEMENT PROTECTION FUND. THE VENDOR HAS A NEW MEXICO PREFERRED VENDOR CONTRACT.**
From: Police Department – Adan Urbina, Chief

Motion _____ Second _____ Roll Call _____ Action _____

8. Subject: **REQUEST APPROVAL TO PURCHASE THREE KENWOOD VIKING 8000 DUAL BAND MOBILE RADIOS FROM CODE 3 FOR \$19,826.48. FUNDING ALLOCATED FROM THE LAW ENFORCEMENT PROTECTION FUND. THE VENDOR HAS A NEW MEXICO PREFERRED VENDOR CONTRACT.**
From: Police Department – Adan Urbina, Chief

Motion _____ Second _____ Roll Call _____ Action _____

9. Subject: **POLICE DEPARTMENT UPDATE**
From: Police Department Chief - Adan Urbina

10. Subject: **REQUEST APPROVAL TO AMMEND AND INCREASE THE SALARY OF NEW EMPLOYEE MR. JERROD BALASKOVITS TO \$19.54 BASED ON HAVING A WATER SUPPLY I CERTIFICATE.**
From: Public Works Director – Jeff Tapia

Motion _____ Second _____ Roll Call _____ Action _____

11. Subject: **REQUEST APPROVAL TO REBUILD PUMPS FOR THE MARTINEZ LIFT STATION DUE TO THE WARRANTY ALREADY EXPIRED WITH A TOTAL OF \$15,277.10**
From: Public Works Director – Jeff Tapia

Motion _____ Second _____ Roll Call _____ Action _____

12. Subject: **PUBLIC WORKS DEPARTMENT UPDATE**
From: Public Works Director – Jeff Tapia

13. Subject: **REQUEST APPROVAL TO RENEW RFP CONTRACT #2023-01 (ON-SITE INSPECTION, REPAIRS AND MAINTENANCE OF FIRE DEPARTMENT VEHICLES) FOR UP TO THREE YEARS, WHICH 2025-2026 WILL BE THIRD YEAR.**
From: Fire Department Chief - Todd Hart
Motion _____ Second _____ Roll Call _____ Action _____
14. Subject: **FIRE DEPARTMENT UPDATE**
From: Fire Department Chief - Todd Hart
15. Subject: **REQUEST CONSIDERATION OF RESOLUTION #24-25-17 ACCEPTING THE 2025 REGULAR LOCAL ELECTION WHICH WILL BE HELD ON NOVEMBER 4, 2025 UNTO WHICH TWO CITY COUNCILORS WILL BE ELECTED FOR A FOUR-YEAR TERM.**
From: City Clerk – Deborah Liu
Motion _____ Second _____ Roll Call _____ Action _____
16. Subject: **REQUEST APPROVAL TO REIMBURSE THE US TREASURY DEPARTMENT \$262,256.86 FOR FUNDING NOT UTILIZED, GRANTED TO THE CITY DURING THE CORONAVIRUS PANDEMIC.**
From: City Clerk – Deborah Liu
Motion _____ Second _____ Roll Call _____ Action _____
17. Subject: **REQUEST APPROVAL TO ENTER INTO A CONTRACT WITH BANK OF AMERICA FOR CORPORATE CREDIT CARD SERVICES.**
From: City Clerk – Deborah Liu
Motion _____ Second _____ Roll Call _____ Action _____
18. Subject: **REQUEST TO ADDRESS A PUBLIC COMPLAINT REGARDING OPEN MEETINGS ACT MATTER # NMDOJ-ECS-20250213-8B89 FILED BY MR. JAMES JONES ON APRIL 28, 2025, REGARDING THE REGULAR CITY COUNCIL MEETING HELD ON FEBRUARY 12, 2025, WHERE THE COMPLAINT ALLEGES THAT THE CITY CLOSED THE MEETING TO DISCUSS ISSUES NOT COVERED UNDER ONE OF THE OPEN MEETING ACT EXCEPTIONS. TO CORRECT AND CURE THIS VIOLATION, THE CITY IS DIRECTED TO ADDRESS THE FIVE AGENDA ITEMS FROM THE FEBRUARY 12, 2025, CLOSED SESSION DURING A PROPERLY NOTICED OPEN PUBLIC MEETING.**
From: City Clerk – Deborah Liu
- 12a) Subject: **PRESENTATION OF MUNICIPAL POSITIONS, JOB DESCRIPTIONS, RESPONSIBILITIES AND COMPENSATION STUDIES. BASED ON FINDINGS, REQUEST COUNCIL APPROVAL TO AUTHORIZE AN URGENT STAFF RETENTION SALARY INCREASE**
From: Mayor - Brandon Webb
Motion _____ Second _____ Roll Call _____ Action _____

12g) Subject: **REQUEST APPROVAL TO ADVERTISE AND HIRE THREE VACANT PUBLIC WORKS MAINTENANCE WORKERS WITH STARTING SALARIES OF \$18.00 AN HOUR.**

From: Public Works Director - Jeff Tapia

Motion _____ Second _____ Roll Call _____ Action _____

12h) Subject: **REQUEST FOR APPROVAL TO PROVIDE A MERIT RAISE EQUIVALENT TO A NEXT STEP INCREASE FOR PUBLIC WORKS EMPLOYEES NATE MADRID, ANDY ELIAS AND DAVID HAMMOND FOR OBTAINING CERTIFICATIONS FOR "TRENCHING AND EXCAVATION SAFETY" PROVIDED BY THE ASSOCIATED CONTRACTORS OF NEW MEXICO. CERTIFICATES ARE ALREADY IN PERSONNEL FILES.**

From: Public Works Director - Jeff Tapia

Motion _____ Second _____ Roll Call _____ Action _____

12i) Subject: **REQUEST APPROVAL TO POST AND HIRE ONE (1) 50/50 MUSEUM/LIBRARY ASSISTANT WITH A RECOMMENDED STARTING SALARY OF \$19.00 PER HOUR. FUNDING IS AVAILABLE FOR THIS POSITION UNDER FY24-25 APPROVED FISCAL BUDGET AND FROM INCOMING GRANTS.**

From: Library Director: Natalie Bott

Motion _____ Second _____ Roll Call _____ Action _____

12j) Subject: **REQUEST APPROVAL TO TAKE MS. TAMARA ANDERSON OFF OF CADET STATUS AND PLACE HER ON FIREFIGHTER/EMT STATUS WITH THE RECEIPT OF HER EMT LICENSE. THIS WILL BE A 7-STEP PAY INCREASE FROM \$15.65 TO \$18.60, TO TAKE AFFECT FEBRUARY 17, 2025.**

From: Fire Department Chief: Todd Hart

Motion _____ Second _____ Roll Call _____ Action _____

19. Subject: **FINANCE AND ADMINISTRATION DEPARTMENT UPDATE**
From: City Clerk – Deborah Liu

20. **CLOSED SESSION**

IN ACCORDANCE WITH THE NEW MEXICO OPEN MEETINGS ACT, NMSA 1978, PURSUANT TO SS 10-15-1 H(2) LIMITED PERSONNEL MATTERS REGARDING FINANCE AND ADMINISTRATION EMPLOYEE(S) IN PARTICULAR TO POSITION TITLE, AND SALARIES ADJUSTMENTS.

Motion _____ Second _____ Action _____

21. OPEN SESSION

Motion_____ Second _____ Action _____

22. RECORD ACTION FROM CLOSED SESSION

Subject: **REQUEST APPROVAL OF BOTH COMPENSATION HOURLY RATE AND
EFFECTIVE DATE OF SUCH COMPENSATION HOURLY RATE FOR MS.
JOYCELYN MARTINEZ FOR A FULL-TIME POSITION WITHIN THE FINANCE
AND ADMINISTRATION DIVISION, CITY CLERK OFFICE.**

From: Mayor - Brandon Webb

Motion_____ Second _____ Action _____

23. Adjournment