



City of Moriarty Civic Center, City Council Chambers
202 Broadway Street South, Moriarty, NM 87035

CITY COUNCIL AGENDA

Wednesday, February 12, 2025, 7:30 PM

Mayor, Brandon S. Webb

Council Mayor Pro Tem, Bobby Ortiz

Council At Large, Steve Anaya - Council At Large, Kim Garcia - Council At Large, Jeremy Trujillo

- a) Welcome / Pledge of Allegiance
- b) Roll Call / Call to Order
- c) Approval of Agenda (for discussion only) to pursuant to 10-15-1 through 10-15-4 (NMSA Open Meetings Act 1978), issues that can be addressed in general, however, no decision can be made at this meeting.

CONSENT AGENDA

1. CONSIDERATION AND APPROVAL OF CONSENT AGENDA ITEMS

- i. Monthly Bills
- ii. Minutes from the Special City Council Meeting of January 15, 2025.
- iii. Minutes from the Special City Council Meeting of January 22, 2025.
- iv. Minutes from the City Council Meeting of January 22, 2025.
- v. Utility Billing Adjustments:
 - 2098701 - \$52.00
 - 1088102 - \$161.18
 - 1028601 - \$9.02
 - 1070300 - \$9.02
 - 4410902 - \$22.36

Motion _____ Second _____ Action _____

DISCUSSION ITEMS

2. Subject: **PRESENTATION OF VETERAN SUICIDE PREVENTION**
From: CEPC Community Engagement and Partnership Coordinator – Robert Romero

Recommendation: INFORMATIONAL PRESENTATION CONCERNING THE PROBABLE ESTABLISHMENT OF A VETERAN SUICIDE PREVENTION COALITION IN TORRANCE COUNTY. NO ACTION TO BE TAKEN

3. Subject: **LIBRARY UPDATE**
From: Library Director – Natalie Bott

4. Subject: **PUBLIC WORKS UPDATE**
From: Public Works Director – Jeff Tapia

5. Subject: **APPROVAL REQUEST TO PAY INVOICE OVER \$5,000**
From: Fire Department – Todd Hart, Chief

Recommendation: REQUEST TO PAY DYLAN'S PRECISION DIESEL FOR BODY AND GRAPHICS REPAIR IN THE INVOICED AMOUNT OF \$9,084.37. FUNDS ARE AVAILABLE AFTER LINE-ITEM TRANSFER FROM OTHER 209 ACCOUNTS TO COVER THIS AND MAINTENANCE PROJECTED TO END OF FISCAL YEAR.

Motion _____ Second _____ Action _____

6. Subject: **APPROVAL REQUEST FOR FUND TRANSFER**
From: Fire Department – Todd Hart, Chief

Recommendation: REQUEST A LINE-ITEM TRANSFER OF FUNDS DUE TO THE EXCESSIVE REPAIR BILLS THE FIRE DEPARTMENT HAS HAD THIS FISCAL YEAR ON EQUIPMENT. THE REQUEST IS FOR \$5,000.00 TO BE TRANSFERRED FROM TRAINING ACCOUNT # 209-3002-57050 AND \$10,000.00 TO BE TAKEN FROM EQUIPMENT ACCOUNT # 209-3002-56030 AND A TOTAL OF \$15,000 BE PLACED IN THE MAINTENANCE ACCOUNT # 209-3002-54040.

Motion _____ Second _____ Action _____

7. Subject: **APPROVAL REQUEST TO PAY INVOICE OVER \$5,000**
From: Fire Department – Todd Hart, Chief

Recommendation: REQUEST APPROVAL TO PAY ARTESIA FIRE SUPPLY THE AMOUNT OF \$5,706.00 FOR ITEMS APPROVED LAST FISCAL YEAR UNDER PURCHASE ORDER # 4992. FUNDS ARE AVAILABLE IN CARRY OVER FUNDS ACCOUNT # 209-3002-56090.

Motion _____ Second _____ Action _____

8. Subject: **FIRE DEPARTMENT UPDATE**
From: Fire Department – Todd Hart, Chief

9. Subject: **APPROVAL REQUEST TO ADVERTISE FOR A NEW OFFICER POSITION**
From: Police Department – Adan Urbina, Chief

Recommendation: REQUEST APPROVAL FOR CITY TO ADVERTISE FOR A NEW OFFICER POSITION, NON-CERTIFIED OR CERTIFIED, DUE TO THE DEPARTURE OF

OFFICER PONCE. REQUEST TO START ADVERTISING FOR THE PERIOD OF FEBRUARY 14TH TO FEBRUARY 28TH, 2025.

Motion _____ Second _____ Action _____

10. Subject: **POLICE DEPARTMENT UPDATE**
From: Police Department – Adan Urbina, Chief

11. Subject: **APPROVAL FOR SPECTRASITE COMMUNICATIONS, LLC'S
CELL TOWER EXTENDED LEASE AMENDMENT**
From: Mayor – Brandon Webb

Recommendation: REQUEST FOR APPROVAL TO DELEGATE AUTHORITY TO MAYOR WEBB TO EXECUTE ALL DOCUMENTS NECESSARY FOR THE LEASE AMENDMENT WHICH PROVIDES SPECTRASITE COMMUNICATIONS, LLC WITH THE OPTION TO EXTEND THE LEASE FOR EACH OF EIGHT (8) ADDITIONAL FIVE (5) YEAR RENEWAL TERMS TO A SCHEDULE EXPIRATION OF APRIL 1, 2065. THE CURRENT RENT PAYABLE FROM SPECTRACITE COMMUNICATIONS, LLC TO THE CITY OF MORIARTY UNDER THE LEASE IS \$900.41 PER MONTH. COMMENCING ON APRIL 2, 2025, AND ON EACH SUCCESSIVE ANNUAL ANNIVERSARY THEREOF, RENT DUE UNDER THE LEASE, AS MODIFIED BY THIS AMENDMENT, SHALL INCREASE BY AN AMOUNT EQUAL TO THREE PERCENT (3%) OF THE THEN CURRENT RENT.

Motion _____ Second _____ Action _____

12. CLOSED SESSION

IN ACCORDANCE WITH THE NEW MEXICO OPEN MEETINGS ACT, NMSA 1978, PURSUANT TO SS 10-15-1 H (2) LIMITED PERSONNEL MATTERS REGARDING FINANCE AND ADMINISTRATION EMPLOYEE(S)/ PURSUANT TO SS 10-15-1 H (8), IN PARTICULAR TO MUNICIPAL EXISTING POSITIONS, NEW POSITIONS, POSITION TITLES, SALARIES, SALARIES ADJUSTMENTS, STAFF TRANSFERS, STAFF RETENTION, AND RECRUITMENT EFFORTS.

Motion _____ Second _____ Action _____

12a) Subject: **PRESENTATION OF MUNICIPAL POSITIONS, JOB DESCRIPTIONS, RESPONSIBILITIES AND COMPENSATION STUDIES. BASED ON FINDINGS, REQUEST COUNCIL APPROVAL TO AUTHORIZE AN URGENT STAFF RETENTION SALARY INCREASE**
From: Mayor – Brandon Webb

- 12b) Subject: **APPROVAL TO PROMOTE AND TRANSFER MS. JANETTE BENCOMO FROM THE CITY CLERKS OFFICE TO THE PUBLIC WORKS DEPARTMENT**
From: Mayor – Brandon Webb
- 12b) Subject: **APPROVAL TO HIRE MS. EINA GOMEZ AS A GENERAL OFFICE CLERK FOR THE CITY CLERKS OFFICE**
From: Mayor – Brandon Webb
- 12c) Subject: **APPROVAL TO TRANSFER INTERIM CITY CLERK TO ASSUME FORMER POSITION AS ADMINISTRATIVE SECRETARY**
From: Mayor – Brandon Webb
- 12d) Subject: **APPROVAL TO ADJUST THE SALARY RATE OF EXISTING CITY CLERK/TREASURER**
From: Mayor – Brandon Webb
- 12e) Subject: **APPROVAL TO ADJUST THE POSITION TITLE AND SALARY RATE OF MR. ANDY ELIAS PUBLIC WORKS MAINTENANCE WORKER**
From: Mayor – Brandon Webb
- 12f) Subject: **APPROVAL TO ADJUST THE SALARY RATE OF MR. DAVID HAMMOND PUBLIC WORKS MAINTENANCE WORKER**
From: Mayor – Brandon Webb
- 12g) Subject: **APPROVAL TO ADVERTISE AND HIRE 3 PUBLIC WORKS MAINTENANCE WORKERS**
From: Mayor – Brandon Webb
- 12h) Subject: **APPROVAL TO PROVIDE MERIT RAISES**
From: Mayor – Brandon Webb
- 12i) Subject: **APPROVAL TO ADVERTISE AND HIRE ONE NEW FULL TIME 50/50 MUSEUM/LIBRARY ASSISTANT**
From: Mayor – Brandon Webb
- 12j) Subject: **APPROVAL UPGRADE REQUEST TO FIREFIGHTER / EMT AND PAY INCREASE**
From: Mayor – Brandon Webb

13. OPEN SESSION

Motion _____ Second _____ Action _____

14. RECORD ACTIONS FROM CLOSED SESSION

12a) Subject: **PRESENTATION OF MUNICIPAL POSITIONS, JOB DESCRIPTIONS, RESPONSIBILITIES AND COMPENSATION STUDIES. BASED ON FINDINGS, REQUEST COUNCIL APPROVAL TO AUTHORIZE AN URGENT STAFF RETENTION SALARY INCREASE**
From: Mayor – Brandon Webb

Motion _____ Second _____ Action _____

12b) Subject: **APPROVAL TO PROMOTE AND TRANSFER MS. JANETTE BENCOMO FROM THE CITY CLERKS OFFICE TO THE PUBLIC WORKS DEPARTMENT**
From: Mayor – Brandon Webb

Motion _____ Second _____ Action _____

12b) Subject: **APPROVAL TO HIRE MS. EINA GOMEZ AS A GENERAL OFFICE CLERK FOR THE CITY CLERKS OFFICE**
From: Mayor – Brandon Webb

Motion _____ Second _____ Action _____

12c) Subject: **APPROVAL TO TRANSFER INTERIM CITY CLERK TO ASSUME FORMER POSITION AS ADMINISTRATIVE SECRETARY**
From: Mayor – Brandon Webb

Motion _____ Second _____ Action _____

12d) Subject: **APPROVAL TO ADJUST THE SALARY RATE OF EXISTING CITY CLERK/TREASURER**
From: Mayor – Brandon Webb

Motion _____ Second _____ Action _____

12e) Subject: **APPROVAL TO ADJUST THE POSITION TITLE AND SALARY RATE OF MR. ANDY ELIAS PUBLIC WORKS MAINTENANCE WORKER**

From: Mayor – Brandon Webb

Motion _____ Second _____ Action _____

12f) Subject: **APPROVAL TO ADJUST THE SALARY RATE OF MR. DAVID HAMMOND PUBLIC WORKS MAINTENANCE WORKER**

From: Mayor – Brandon Webb

Motion _____ Second _____ Action _____

12g) Subject: **APPROVAL TO ADVERTISE AND HIRE 3 PUBLIC WORKS MAINTENANCE WORKERS**

From: Mayor – Brandon Webb

Motion _____ Second _____ Action _____

12h) Subject: **APPROVAL TO PROVIDE MERIT RAISES**

From: Mayor – Brandon Webb

Motion _____ Second _____ Action _____

12i) Subject: **APPROVAL TO ADVERTISE AND HIRE ONE NEW FULL TIME 50/50 MUSEUM/LIBRARY ASSISTANT**

From: Mayor – Brandon Webb

Motion _____ Second _____ Action _____

12j) Subject: **APPROVAL UPGRADE REQUEST TO FIREFIGHTER / EMT AND PAY INCREASE**

From: Mayor – Brandon Webb

Motion _____ Second _____ Action _____

15. Adjournment