



City of Moriarty
201 Broadway Street South
Moriarty, NM 87035

CITY COUNCIL AGENDA

Mayor, Brandon S. Webb

Council Mayor Pro Tem, Bobby Ortiz

Council At Large, Steve Anaya - Council At Large, Kim Garcia - Council At Large, Jeremy Trujillo

Wednesday, January 22, 2025

7:30 PM

Civic Center, City Council Chambers
202 Broadway Street South,
Moriarty, 87035

- a) Welcome / Pledge of Allegiance
 - b) Roll Call / Call to Order
 - c) Add to the Agenda (for discussion only) to pursuant to 10-15-1 through 10-15-4 (NMSA Open Meetings Act 1978), issues that can be addressed in general, however, no decision can be made at this meeting.
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CONSENT AGENDA

1. CONSIDERATION AND APPROVAL OF CONSENT AGENDA ITEMS

- i. Approval of the Drafted Minutes from the City Council Meeting of January 8, 2025.

Motion _____ Second _____ Action _____

2. Subject:

CIVIC CENTER

From:

Representative from Moriarty Future Farmers of America (MFFA)

Recommendation:

APPROVAL TO RENT THE CIVIC CENTER AT A REDUCED RATE FOR THE "PIE AUCTION" EVENT ON FRIDAY, JANUARY 31, 2025.

Motion _____ Second _____ Action _____

3. **CITY OF MORIARTY DEPARTMENTAL UPDATES**

- i. Planning and Zoning, Code Enforcement

4. Subject: **WASTEWATER TREATMENT PLANT**
From: Public Works – Jeff Tapia, Director
Representative from Bohannan Houston

Recommendation: REQUEST COUNCIL DIRECTIVE AFTER PRESENTATION OF WASTEWATER TREATMENT PLANT'S CURRENT ISSUES

Motion _____ Second _____ Action _____

5. Subject: **TILLERY / SWITZER WELL PERMIT #E-8882**
From: Public Works – Jeff Tapia, Director
Representative from Bohannan Houston

Recommendation: APPROVAL TO MAKE AN EXTENSION OF TIME TO PROVE BENEFICIAL USE ("PBU") FOR PERMIT NUMBER E-8882 WHICH WAS LAST FILED FOR THE YEARS 2009-2012. WE WILL NEED TO FILE 5 MORE 3-YEAR EXTENSIONS OF TIME (3 YEARS IS THE MAXIMUM) TO ALLOW YOU UNTIL THE YEAR 2027 FILE THE PBU – WHICH ESSENTIALLY IS PROVING THAT THE CITY CAN USE ALL OF ITS PERMITTED WATER RIGHTS. WITH A 40-YEAR PLAN, HOWEVER, THE CITY IS ALLOWED TO HOLD ONTO THESE MUNICIPAL WATER RIGHTS FOR A 40-YEAR PERIOD WITHOUT LOSING THEM, THE EXTENSIONS OF TIME REQUIRE TO BE FILED REGARDLESS.

Motion _____ Second _____ Action _____

6. Subject: **LIFT STATION EMERGENCY PUMP PURCHASE**
From: Public Works – Jeff Tapia, Director
Recommendation: APPROVAL TO PURCHASE A LIFT STATION PUMP TO BE LOCATED ON HOLIDAY CIRCLE WITH EQUIPMENT COSTS IN EXCESS OF \$5,000.00

Motion _____ Second _____ Action _____

7. Subject: **PUBLIC WORKS DEPARTMENT UPDATE**
From: Public Works – Jeff Tapia, Director

8. Subject: **STRUCTURE BOOTS PPE PURCHASE**
From: Fire Department – Todd Hart, Chief

Recommendation: APPROVAL TO PURCHASE STRUCTURE BOOTS PPE WITH COST QUOTED AT \$6,262.91 TO INCLUDE ESTIMATED FREIGHT. ACTUAL REQUEST APPROVAL REQUEST IS FOR \$6,500.00 TO COVER FOR ANY ADDITIONAL FREIGHT COSTS. ALLOCATED FUNDING IS AVAILABLE UNDER HGAC CONTRACT #EE11-24.

Motion _____ Second _____ Action _____

9. Subject: **FIRE DEPARTMENT UPDATE**
From: Fire Department – Todd Hart, Chief

10. Subject: **OFFICER RETENTION BONUS REQUEST**
From: Police Department – Adan Urbina, Chief
Recommendation: APPROVAL TO GRANT \$4,000.00 EACH AS A RETENTION BONUS TO OFFICER STEVE YOUNG, AND OFFICER NOAH BRYSON FOR ONE-YEAR

Motion _____ Second _____ Action _____

11. Subject: **POLICE DEPARTMENT UPDATE**
From: Police Department – Adan Urbina, Chief

12. Subject: **MUNICIPAL ORGANIZATIONAL SPECIAL MEETING**
From: City Council
Recommendation: DIRECTING THE MAYOR AND DEPARTMENTAL STAFF TO PRESENT SUPPLEMENTARY INFORMATIONAL IN-DETAIL REPORTS FOR FUTURE CITY COUNCIL MEETINGS ADDRESSING EACH OF THE FOLLOWING SUBJECTS INDIVIDUALLY WHICH WERE DISCUSSED AT THE SPECIAL MEETING ON JANUARY 22, 2025, FOR COUNCIL REVIEW, DISCUSSION AND CONSENT.

- a. Present a Municipal List of all Municipal Positions, Descriptions and Responsibilities.
- b. Present a list of Municipal Positions' Salaries, Step-in-Pay Levels – Compensation Studies.
- c. Present an informational report focusing on Employee Turnover Mitigation. Present current Municipal Benefits: Healthcare, PERA, 401K, Trainings, Recognition, Bonuses, etc. and recommend fiscally-sound potential modifications and budgetary allocations.
- d. Present an Emergency Retention Measure that Will Raise Current Staffs' Compensation Which Are Not Competitive. Provide a list of current positions by department that are impacted, recommended salary increase, and budgetary allocations.

- e. Provide supporting documents for each New FTE Positions: Grant Writer (1), Public Works Administrative Assistant (1), Public Works Engineers (2), Code Enforcement Officer (1), Marketing and Communications Manager (1), Economic Development Manager (1).
- f. Present an informational report on all the Building Structure Issues which impact Operational Work Conditions at City Hall / Police Department Building and recommend possible solutions.
- g. Approve City Clerk Finance and Administration training.
- h. Approve the City Clerk, Deborah Liu, as part of her benefit employment package, the use of a city vehicle and allocation for fuel card use.
- i. Present specific policies where the Employee Handbook require revisions.
- j. Approve City Council Agenda Consent Item Delivery Deadline by Departmental Staff to City Clerk's Office, Packet Presentation and Delivery of Agenda Packet to Councilors.

Motion _____ Second _____ Roll Call Vote _____ Action _____

13. Adjournment