



City of Moriarty Civic Center, City Council Chambers
202 Broadway Street South, Moriarty, NM 87035

CITY COUNCIL AGENDA

Wednesday, June 25, 2025

7:30 PM

Mayor, Brandon S. Webb

Council Mayor Pro Tem, Bobby Ortiz

Council At Large, Steve Anaya - Council At Large, Kim Garcia - Council At Large, Jeremy Trujillo

- a) Welcome / Pledge of Allegiance
 - b) Call to Order / Roll Call
 - c) Approval of the Agenda
 - d) Matters from the Governing Body
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CONSENT AGENDA

1. CONSIDERATION AND APPROVAL OF CONSENT AGENDA ITEMS

- i. Approval of Monthly Bills
- ii. Minutes from the Regular City Council Meeting of June 11, 2025.

Motion _____ Second _____ Action _____

FOR DISCUSSION / ACTION

1. Subject: **REQUEST APPROVAL TO RECEIVE \$6,000.00 FROM THE LODGER'S TAX FUND ACCOUNT FOR THE PURPOSE OF RUNNING THE ANNUAL "BULL BASH RODEO" ON OLD 66, ON AUGUST 9, 2025.**

From: Salter Rodeo Company – Mr. Hunter Salter

Motion _____ Second _____ Roll Call _____ Action _____

2. Subject: **REQUEST APPROVAL TO RENEW ENVISION IT SERVICES AGREEMENT FOR ONE-YEAR AT \$6,791.14 PER MONTH FOR A TOTAL ANNUAL CONTRACT COST OF \$81,493.68**

From: Envision IT – Steve Lenti

Motion _____ Second _____ Roll Call _____ Action _____

3. Subject: **REQUEST APPROVAL TO PURCHASE 10 DELL OPTIPLEX 7000/7020 COMPUTER DESKTOPS WITH INCLUSIVE HARDWARE TO UPGRADE 10 WORK TERMINALS THAT WILL BE OUTDATED BY OCTOBER 2025 FOR A TOTAL PURCHASE COST OF \$11,891.24.**

From: Envision IT – Steve Lenti

Motion _____ Second _____ Roll Call _____ Action _____

4. Subject: **REQUEST APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN TORRANCE COUNTY AND THE CITY OF MORIARTY REGARDING EMERGENCY SHELTER OPERATIONS.**

From: Torrance County Emergency Manager – Samantha O'Dell

Motion _____ Second _____ Roll Call _____ Action _____

5. Subject: **CITY BUDGET AND FINANCES FINDINGS UPDATE**

From: City Clerk – Deborah Liu
Financial Analysts – Karen Alarid and Emily Sanchez

- A.** REQUEST APPROVAL TO PRESENT THE NEW MEXICO DEPARTMENT OF FINANCE AND ADMINISTRATION A PRELIMINARY BUDGET FOR FISCAL YEAR 2025-2026 WHICH INCLUDES A RECONCILED ADJUSTED FY24-25 BUDGET IN ADDITION TO DEPARTMENTAL FUNDING INCREASES.

Motion _____ Second _____ Roll Call _____ Action _____

- B.** REQUEST APPROVAL TO BALANCE THE CITY'S GENERAL LEDGER AND SUPPLEMENTARY ACCOUNTS TO THE BANK STATEMENTS BEGINNING FROM JULY 1, 2024, AND CREATE A SECONDARY DATABASE TO OFFSET THE DATA TO STABILIZE ALL ACCOUNTS.

Motion _____ Second _____ Roll Call _____ Action _____

- C.** REQUEST APPROVAL TO OPEN NEW WELLS FARGO ACCOUNTS LIMITED TO 1) PAYROLL AND 2) FOR INDIVIDUAL ENTERPRISE FUNDS.

Motion _____ Second _____ Roll Call _____ Action _____

6. Subject: **PLANNING AND ZONING UPDATE.**

From: Manager – Maria Martinez

7. Subject: **REQUEST APPROVAL OF REVISED CIVIC CENTER LEASE CONTRACT**

From: Event Coordinator – Yarima Ochoa

Motion _____ Second _____ Roll Call _____ Action _____

8. Subject: **REQUEST APPROVAL TO PROCURE \$2,000.00 FROM THE GENERAL FUND TO CONTRACT ONE FACE PAINTING VENDOR, A DJ, AND ONE JUMP HOUSE FOR THE 4TH OF JULY EVENTS.**

From: Event Coordinator – Yarima Ochoa

Motion _____ Second _____ Roll Call _____ Action _____

9. Subject: **CIVIC CENTER UPDATE.**

From: Event Coordinator – Yarima Ochoa

10. Subject: **REQUEST APPROVAL TO PROMOTE MR. SEBASTIAN SENA FROM SEASONAL TO FULL-TIME EMPLOYEE WITH A SALARY INCREASE FROM \$15.00 TO \$18.00 PER HOUR RETROACTIVE TO JUNE 23, 2025.**
From: Public Works Director – Jeff Tapia
Motion _____ Second _____ Roll Call _____ Action _____
11. Subject: **REQUEST APPROVAL TO INCREASE THE HOURLY SALARY OF THE PUBLIC WORKS WATER DIVISION MAINTENANCE WORKER POSITION FROM \$27.61 TO \$32.00 PER HOUR RETROACTIVE TO JUNE 23, 2025.**
From: Public Works Director – Jeff Tapia
Motion _____ Second _____ Roll Call _____ Action _____
12. Subject: **PUBLIC WORKS DEPARTMENT UPDATE.**
From: Public Works Director – Jeff Tapia
13. Subject: **REQUEST APPROVAL TO INCREASE THE HOURLY SALARY OF THE LIBRARY SPECIALIST POSITION (LIBRARY MANAGER) FROM \$18.60 TO \$24.00 PER HOUR RETROACTIVE TO JUNE 23, 2025.**
From: Mayor – Brandon Webb
Motion _____ Second _____ Roll Call _____ Action _____
14. Subject: **LIBRARY DEPARTMENT UPDATE.**
From: Library Manager – Natalie Bott
15. Subject: **REQUEST APPROVAL TO HIRE MR. MATHEW ROMERO AS AN UNCERTIFIED POLICE OFFICER EFFECTIVE JULY 7, 2025.**
From: Police Department Chief – Adan Urbina
Motion _____ Second _____ Roll Call _____ Action _____
16. Subject: **POLICE DEPARTMENT UPDATE**
From: Police Department Chief - Adan Urbina
17. Subject: **REQUEST APPROVAL TO RENEW THE WORKFORCE CONNECTIONS LEASE AGREEMENT FOR FISCAL YEAR 25-26, 2025 WITH A RENTAL RATE OF \$836.92 PER MONTH WITH UTILITIES INCLUDED.**
From: Mayor – Brandon Webb
Motion _____ Second _____ Roll Call _____ Action _____
18. Subject: **REQUEST APPROVAL TO RENEW THE READ AND WRITE ADULT LITERACY LEASE AGREEMENT FOR FISCAL YEAR 25-26, 2025 WITH A RENTAL RATE OF \$400.00 PER MONTH WITH UTILITIES INCLUDED.**
From: Mayor – Brandon Webb
Motion _____ Second _____ Roll Call _____ Action _____

19. Subject: **REQUEST INCREASE REVIEW OF CITY SERVICE FEE SCHEDULES FOR FISCAL YEAR 25-26, 2025.**

From: City Councilor – Kim Garcia

20. Subject: **FIRE DEPARTMENT UPDATE**

From: Deputy Fire Chief – Carlos Anaya

21. Subject: **REQUEST APPROVAL TO DISPOSE OF THE CITY'S AIRPORT OUTDATED, UNUSED ELECTRONIC EQUIPMENT**

From: Mayor – Brandon Webb

Motion _____ Second _____ Roll Call _____ Action _____

22. Adjournment